



## Wedding Ceremony The Council Chamber

Our traditional wood panelled Council Chamber offers the perfect venue for an intimate Wedding Ceremony for up to 60 guests.

With access directly on to our pretty courtyard garden, the perfect place for photos.

Ask a member of our team for more details on booking a Wedding Ceremony with Selsey Town Council.



## Wedding Reception The Large Hall

Our bright and spacious Large Hall offers the perfect venue for a Wedding Reception with seating space for up to 85 guests.

With access directly on to our well equipped kitchen and Council Chamber; why not book both rooms!

Ask a member of our team for more details on booking a Wedding Reception with Selsey Town Council.

**Tel: 01243 605803**

**Email: [enquiries@selseytowncouncil.gov.uk](mailto:enquiries@selseytowncouncil.gov.uk)**

**[www.selseytowncouncil.gov.uk](http://www.selseytowncouncil.gov.uk)**





## Frequently Asked Questions

### ***Do you offer a package for the Wedding Ceremony?***

Yes. Our Wedding Ceremony package is only £100, it includes 2 hour hire of the Chamber, basic set up of room for up to 60 guests, separate interview space for the Registrar and a member of the Town Council staff for the duration of the ceremony (this is a requirement of the Registry Office)

### ***How do I book the Registrar?***

West Sussex registration offices operate an appointment system for notices of marriage, to book an appointment call **01243 642122** or visit **[www.gov.uk/marriages-civil-partnerships](http://www.gov.uk/marriages-civil-partnerships)**.

### ***Do I have to get to the venue before the time of my Ceremony?***

Yes. You must be at the venue 30 minutes before your Ceremony time to allow the Registrar to conduct pre-wedding interviews.

### ***Can I decorate the room for my Wedding Ceremony?***

Yes you can. Our package allows for 2 hours only, if you wish to decorate we recommend you book time before your 'package time' and after to allow time for you to take decorations down. Extra time is charged as per the prices on the back of the booking form.

### ***Can we use confetti after our wedding?***

Yes. We recommend that you use a biodegradable variety.

### ***Can we have drinks served before our wedding ceremony?***

No. Unfortunately this is not permitted however you can have drinks after the ceremony, either in the Chamber or the courtyard garden.

### ***Can we hold our Wedding Reception at your venue?***

Yes. We have our Large Hall which is perfect for a Reception. It has direct access to the Chamber and our well stocked kitchen; disabled access and toilet facilities. Please ask a member of the team for full details.

### ***Where can we take photos of our ceremony?***

Photos can be taken in the Chamber or in our courtyard garden.

### ***Do you have disabled access and facilities at your venue?***

Yes. We have a ramp to the main entrance to our venue and disabled toilet facilities.

### ***Do you have parking at your venue?***

No. However a free public car park can be found almost opposite our venue, a mere 2 minute walk.

**If we can offer any further assistance please don't hesitate to ask  
any member of our team!**